

## **PLAN OF ACTION TO IMPLEMENT THE SAFETY PRECAUTIONS FOR KEEPERS KIDS, INC.**

Our goal at Keeper's Kids, Inc. is to provide a safe, learning environment to prevent the spread of COVID-19 in the most effective way possible. Knowing the health risks that can be caused by this disease is essential to the upkeep of this facility. We are actively taking the necessary steps to help eliminate the transferring of germs throughout the building and to and from the students, staff and parents.

In order to make sure that parents, guardians and staff are on the same page, informational signs about the symptoms of COVID-19 are posted throughout our facility, to ensure everyone is taking the correct safety precautions.

### **Proactivity**

Upon arrival, hand sanitizer is available to all parents and guardians. It is also stationed throughout each classroom so that it is easily accessible to staff. Staff is required to wash their hands before and after contact with a child, after handling urine and feces, before and after handling food and any time germs may or may not be present.

Ensuring the safety of our staff and students is our number one priority at this time. In order to effectively prevent the spread of the COVID-19, it is a requirement for all staff to report a child with 'like' symptoms, such as a fever, shortness of breath, fatigue, aches and pains, etc. If there are any suspicions of an ill child, we have required parents to immediately pick up their child, with no exceptions.

### **Avoiding Exposure**

We are aware that cleaning and sanitation is the start of preventing the spread of germs. To avoid any exposure from outdoors and the many environments that the children are exposed to; we require **ALL** children to immediately wash their hands upon entering the center, and before they are allowed to eat any meals, greet students and/or staff.

Parents and guardians are **NOT** allowed to come into the classrooms to retrieve their child. They are required to wait by the drop-off/sign-out designated area.

Outside deliveries, visitors, and all persons that are not affiliated with Keeper's Kids, Inc. are strictly prohibited from entering the building until further notice. We believe that taking this precaution will prevent any spread of the COVID-19.

### **Sanitation**

During this time, each classroom goes through a sanitation process that requires each teacher to wipe down all surfaces, chairs, cabinets, all other areas that are frequently touched and objects

where germs may or may not be present. All toys are cleaned with soap and bleach and all sheets and blankets are washed once a week or as needed. This process is done every day.

Taking more precaution, we've hired cleaning services to give each room a cleaning above the standard during this time. It is safe to say that each room, bathroom and entry space is cleaned and sanitized for the safety of our students and staff.

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### **Absenteeism**

Staff is required to inform management if they are experiencing any symptoms of COVID-19 and any other ill symptoms. Staffing will not be limited if there were to be any absence from our staffing.

If there is to be any cases of COVID-19, necessary procedure and quarantine will take place.

### **Communication**

Our staff is in constant communication with management, parents and each other to ensure the safety of the children and themselves.

Letters are available and accessible for parents to inform and ensure the health and safety of their children, as well as how to keep their child home if they are sick.

### **Partnership**

Throughout the day, we continuously watch and monitor alerts, new updates, etc., from the Public Health Department, Newscast stations and all other outlets that will keep us informed.